

Summary FD Checklist
ACP W131
Mrs. Kirby

Name _____

Please print off this checklist, complete it, and submit it with your final draft.

- ___ Summary is accurate and does not misrepresent the ideas or intent of the original article.**
- ___ Summary is objective with no personal commentary.**
- ___ Summary employs attributive tags with rhetorically accurate verbs and successfully narration.**
- ___ Summary follows the same order as the original article.**
- ___ Summary utilizes transitional words and phrases within and between the paragraphs.**
- ___ Summary is in TNR 12, double-spaced, with no extra spacing after the line.**
- ___ Summary follows MLA format in regards to running header, 1 time header, parenthetical citations, and work cited.**